

## Minutes

### RESIDENTS' AND ENVIRONMENTAL SERVICES POLICY OVERVIEW COMMITTEE

Meeting held in Committee Room 4 at the Civic  
Centre, High Street, Uxbridge

Wednesday 18<sup>th</sup> November 2009



	<p><b>Members Present:</b></p> <p>Michael Markham (Chairman) Kay Willmott-Denbeigh (Vice-Chairman) Lynne Allen Paul Buttivant Janet Duncan Peter Kemp</p>
1.	<p><b>Apologies:</b></p> <p>Apologies had been received from Councillor Judy Kelly with Councillor Peter Kemp substituting.</p>
2.	<p><b>Declarations of Interest</b></p> <p>Councillor Lynne Allen declared a personal interest on Item 6 – Gambling Act 2005 – Statement of Licensing Policy Review, as a Member of the Licensing Committee and remained in the meeting whilst the item was discussed.</p>
3.	<p><b>Minutes of the meeting held on 8 October 2009</b></p> <p>The Minutes of the meeting held on 8<sup>th</sup> October 2009 were agreed and signed by the Chairman as a correct record after being amended to add the following declaration of interest:-</p> <p>‘Councillor Lynne Allen declared a personal interest on Item 6 – Safety at Sports Grounds – Update, as a Member of the Licensing Committee and remained in the meeting whilst the item was discussed.’</p>
4.	<p>To confirm that all items marked Part 1 will be considered in Public and that any items marked Part 2 will be considered in Private</p> <p>It was confirmed that all items of business would be considered in public.</p>
	<p><b>Consideration of Reports:</b></p> <p>Reports were considered as set out below:</p>

<p>5.</p>	<p><b>Street Lighting Review - Final Report</b></p> <p>The Committee received the final report on the Street Lighting Review. Members asked for a further recommendation to be added into the report to ask officers to consider working closely with Housing Associations in relation to Street Lighting.</p> <p><b>Resolved</b></p> <ol style="list-style-type: none"> <li>1. <b>That an additional recommendation be added to the final report to ensure officers work closely with Housing Associations on Street Lighting</b></li> <li>2. <b>That the Committee endorse the final report of the review and delegate authority to the Chairman of the Committee, in consultation with officers, to update the review based on any changes, which may be required, before its submission to Cabinet.</b></li> </ol>	<p>Action By:</p> <p>Tim Edwards Jonathan Westell Nadia Williams</p>
<p>6.</p>	<p><b>GAMBLING ACT 2005 – Statement of Licensing Policy Review</b></p> <p>Officers gave a brief introduction to the report and in response to an issue raised Members were advised that there had been no reviews of licences within Hillingdon.</p> <p>The Chairman asked whether there needed to be better relationship between licensing and planning. Members were advised that if there was no planning permission for a change of use, a gambling licence could still be granted.</p> <p>It was suggested that the licensing section be added to the distribution list of weekly planning applications received.</p> <p><b>Resolved –</b></p> <ol style="list-style-type: none"> <li>1. <b>That the report be noted.</b></li> <li>2. <b>That Planning and Community Services be asked to add the Licensing Team to the distribution list to receive the weekly list of planning applications.</b></li> </ol>	<p>Action By:</p> <p>Stephanie Waterford</p>

<p>7.</p>	<p><b>Forward Plan - November 2009 to February 2010</b></p> <p>The Committee considered extracts of items in the Forward Plan for the period of November 2009 to February 2010.</p> <ul style="list-style-type: none"> <li>• Playbuilder Scheme – Members recommended that early consultation should be undertaken on this scheme.</li> <li>• Ealing Development Framework – Members asked for a briefing note on what were the core issues affecting Hillingdon.</li> <li>• The Chairman informed the Committee that 6 monthly more up to date information on the Budget would be submitted to the Committee.</li> <li>• Street Trading Regulations – The Chairman advised that this would not be included in current review but part of a bigger review in the future. <ul style="list-style-type: none"> <li>• Accessible Hillingdon – Supplementary Planning Guidance – Report to be sent to all Members.</li> </ul> </li> </ul> <p><b>Resolved – That items on the Forward Plan be noted.</b></p>	<p>Action By:</p> <p>Gill Brice</p>
<p>8.</p>	<p><b>2009/2010 Work Programme – Draft Scoping Reports and Discussions</b></p> <p><b>i. Planning Enforcement – Construction And Use Of Detached Out Buildings (Homes In Back Gardens)</b></p> <p>The object of the review was to ascertain know where the Council was now and whether any improvements could be made to the current processes to speed up the bringing of cases to a conclusion.</p> <ul style="list-style-type: none"> <li>• Where we were now? – details of the department in regards to number of staff and cases and their role in enforcement</li> <li>• List of the issues that officers face on a daily basis</li> <li>• Thoughts and considerations as to how the service could be improved to speed up the process (internal processes and possible changes to legislation)</li> </ul> <p><b>Witnesses – Officers from Planning Enforcement</b></p> <p>James Rodger – Head of Planning and Enforcement Eddie Adamczyk – Enforcement Officer</p>	<p>Action By:</p> <p>Gill Brice James Rodger Eddie Adamczyk</p>

<p>8.</p>	<p>ii) Counterfeit Cosmetics and Illegally Imported Foods</p> <p>(Appendix B)</p> <p><u>Imported Illegal Cosmetics</u></p> <p>Report to include:-</p> <ul style="list-style-type: none"> <li>• Introduction to the department and the work undertaken</li> <li>• Case studies showing the process from the start to finish and to include the outcome</li> <li>• What the issues are for officers and what, if anything, can be done to improve the service?</li> <li>• Expand on the issues that arise from the illegal importation of skin lighteners</li> </ul> <p><u>Illegally Imported Foods – Border Control and Whole Sale and Retail</u></p> <p>Report to include:-</p> <ul style="list-style-type: none"> <li>• Introduction to the department number of staff and the department’s role in combating illegally imported foods. <b>(to include outside organisations officers attend)</b></li> <li>• Suggestions on ways officers feel the service could be helped to improve the arrangements for combating the issue of illegally imported foods</li> <li>• More information on Operation Codex 3</li> <li>• Information on the disposal of waste and how it was currently dealt with and where any improvements could be made</li> <li>• Details of the London Food Hygiene – Scores on the Doors Scheme</li> <li>• Visit to Heathrow Airport in early February prior to the committee considering the report and witness session</li> </ul> <p><b>Witnesses- Officers from Trading Standards and the Border Agency</b></p> <p>Shabeg Nagra, Port Health Manager  Sue Pollitt, Divisional Trading Standards Officer  Peggy Law, Consumer protection Manager  Oliver Darius, Principal Environmental Officer  Officer from the Border Agency</p>	<p>Action By:</p> <p>Nadia Williams  Shabeg Nagra  Sue Pollitt  Peggy Law  Oliver Darius</p>
<p><b>Resolved –</b></p>	<p>- Page 4 -</p>	

	<p><b>1. That approval be given to the draft scoping reports and the review into Planning Enforcement – Construction And Use Of Detached Out Buildings (Homes In Back Gardens takes place at the meeting of this Committee on 15 December 2009.</b></p> <p><b>2. That officers prepare a report for the review providing details as outlined above for the December meeting.</b></p> <p>3. That the review into Counterfeit Cosmetics and Illegally Imported Foods be considered at the meeting of this Committee on 19 January 2010, and a report be prepared by officers providing details as outlined above</p> <p>Meeting closed at: 7.00 pm</p> <p><b>Next meeting: 15<sup>th</sup> December 2009</b></p>	
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These are the minutes of the above meeting. For more information on any of the resolutions please contact Gillian Brice on 01895 250693. Circulation of these minutes are to Councillors, Officers, the Press and Members of the Public.